

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**MAY 28**

**19**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 28, 2019 at 8:00 a.m. with the following persons present:

TRUSTEES: Daniel Jones and Jim VanDeGrift (Jonathan Sams was absent)  
FISCAL OFFICER: Amanda Childers  
GUEST: Tammy Boggs and Ron Chasteen.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

Department Reports:

**Fire/EMS:**

None.

**Road and Bridge:**

Ron Chasteen, Road Department Supervisor, requested authorization to purchase a post puller from Kleem in the amount of \$445.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the purchase of a post puller from Kleem for \$445.00. All present voiced a "YEA" vote and the motion passed with **Resolution 19-05-09**. (A copy of the resolution will be included in the minutes).

Mr. Chasteen reported to Board that he had been contacted about a ditch flooding on Charlotte and would be going out to check on it today.

Mr. Chasteen said his department has been applying gravel on road edges, repairing road edges and mowing.

Mrs. Boggs, Township Administrator, informed the Board a bid has come in for the 2019 Warren County Engineer's annual resurfacing project with John R. Jurgensen Company in the amount of \$399,508.90. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the payment to John R. Jurgensen Company in the amount of \$399,508.90 for the 2019 annual resurfacing project for Turtlecreek Township. All present voiced a "YEA" vote and the motion passed with **Resolution 19-05-08**. (A copy of the resolution will be included in the minutes).

**Administration:**

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$89.66. The purchases include Sam's Club for \$59.74 and \$29.92. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$89.66. All present voiced a "YEA" vote and the motion passed with **Resolution 19-05-07**. (A copy of the resolution will be included in the minutes)

**General Reports:**

**CORRESPONDENCE:**

**IN:**

Letter from City of Lebanon regarding the City's Park system  
Email from Warren County Soil & Water regarding Charleston Woods subdivision  
Letter from City of Lebanon regarding Annual Backflow testing  
Letter from OSFA regarding continuing education  
Letter from Ohio Department of Taxation regarding exemption for the fire station property on Route 741  
Letter from United States Department of Commerce regarding the 2020 census

**OUT:**

Letter to Warren County Regional Planning regarding the replat of Macias Acres  
Letter to Warren County Regional Planning regarding the revised Preliminary Plan Shaker Run Pod C  
Letter to Warren County Regional Planning regarding the revision of Buckeye Fields Lots 5 & 6

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 31393 through 31412 (copy to follow) and Vouchers 514-2019 through 572-2019.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/8/19	5/27/19	427-2019	CINCINNATI BELL	1000-303-0000	\$574.68	1ST QTR 2019 FRANCHISE FEE (DIRECT DEPOSIT)
					<b>\$574.68</b>	
5/22/19	5/27/19	465-2019	CITY OF MONROE	1000-591-0008	\$24,550.52	1ST QTR 2019 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					<b>\$24,550.52</b>	
5/16/19	5/27/19	419-2019	DODDS MEMORIALS	2041-892-0000	\$304.00	FOUNDATION FOR BURIAL MONUMENT T CASTLE
5/17/19	5/27/19	420-2019	D - J JOHNSTON	2041-804-0000	\$280.00	SALE OF CEMETERY PLOT SECT 42 LOT 4
					<b>\$584.00</b>	
5/14/19	5/27/19	417-2019	L COLE	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$10.00</b>	
5/14/19	5/27/19	418-2019	R ROSS	2191-299-0000	\$337.96	LIFE SQUAD SERVICES
5/17/19	5/27/19	421-2019	L SCHRADER	2191-299-0000	\$20.00	LIFE SQUAD SERVICES
5/20/19	5/27/19	422-2019	PARAMOUNT INSURANCE	2191-299-0000	\$174.37	LIFE SQUAD SERVICES
5/20/19	5/27/19	423-2019	PARAMOUNT INSURANCE	2191-299-0000	\$87.34	LIFE SQUAD SERVICES
5/20/19	5/27/19	424-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$92.22	LIFE SQUAD SERVICES
5/20/19	5/27/19	425-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$84.27	LIFE SQUAD SERVICES
5/21/19	5/27/19	426-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$95.72	LIFE SQUAD SERVICES
5/13/19	5/27/19	428-2019	ANTHEM BLUE	2191-299-0000	\$96.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/19	5/27/19	429-2019	MEDICAL MUTUAL	2191-299-0000	\$104.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/19	5/27/19	430-2019	ANTHEM BLUE	2191-299-0000	\$711.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/19	5/27/19	431-2019	ANTHEM BLUE	2191-299-0000	\$374.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/19	5/27/19	432-2019	CARESOURCE	2191-299-0000	\$449.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/14/19	5/27/19	433-2019	CGS	2191-299-0000	\$4,484.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/15/19	5/27/19	434-2019	CGS	2191-299-0000	\$1,800.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/19	5/27/19	435-2019	AARP	2191-299-0000	\$94.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/19	5/27/19	436-2019	AETNA	2191-299-0000	\$444.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/19	5/27/19	437-2019	ANTHEM BLUE	2191-299-0000	\$457.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/19	5/27/19	438-2019	CGS	2191-299-0000	\$1,239.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/19	5/27/19	439-2019	AARP	2191-299-0000	\$81.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/19	5/27/19	440-2019	CIGNA	2191-299-0000	\$99.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/19	5/27/19	441-2019	MOLINA HEALTHCARE	2191-299-0000	\$177.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/19	5/27/19	442-2019	ANTHEM BLUE	2191-299-0000	\$969.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/19	5/27/19	443-2019	ANTHEM BLUE	2191-299-0000	\$99.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/19	5/27/19	444-2019	CARESOURCE	2191-299-0000	\$172.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/21/19	5/27/19	445-2019	UNITED HEALTHCARE	2191-299-0000	\$445.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/19	5/27/19	446-2019	ANTHEM BLUE	2191-299-0000	\$299.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/19	5/27/19	447-2019	AETNA	2191-299-0000	\$345.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/22/19	5/27/19	448-2019	CGS	2191-299-0000	\$717.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/19	5/27/19	449-2019	AETNA	2191-299-0000	\$465.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/19	5/27/19	450-2019	UNITED HEALTHCARE	2191-299-0000	\$539.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/19	5/27/19	451-2019	ANTHEM BLUE	2191-299-0000	\$735.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/19	5/27/19	452-2019	CGS	2191-299-0000	\$759.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/19	5/27/19	453-2019	UNITED HEALTHCARE	2191-299-0000	\$91.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/19	5/27/19	454-2019	MOLINA HEALTHCARE	2191-299-0000	\$177.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/19	5/27/19	455-2019	UNITED HEALTHCARE	2191-299-0000	\$261.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/19	5/27/19	456-2019	CGS	2191-299-0000	\$1,529.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/19	5/27/19	464-2019	STATE OF OHIO	2191-299-0000	\$4,464.40	LIFE SQUAD SERVICES LCI 1ST QTR 2019 (DIRECT DEPOSIT)
					<b>\$23,579.93</b>	
5/20/19	5/27/19	457-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 MAY 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	458-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,512.93	LOCAL GOVT MAY 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	460-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,092.66	MOTOR VEHICLE LICENSE TAX APRIL 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	459-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,922.70	NEW \$5 PERMISSIVE AUTO APRIL 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	461-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,660.46	CENTS PER GALLON MAY 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	462-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,331.70	OLD \$5 PERMISSIVE AUTO TAX APRIL 2019 (DIRECT DEPOSIT)
5/20/19	5/27/19	463-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$8,508.76	GAS EXCISE TAX MAY 2019 (DIRECT DEPOSIT)
					<b>\$31,959.71</b>	
5/23/19	5/27/19	466-2019	STATE OF OHIO	1000-535-0000	\$163,841.96	REAL PROPERTY TAX ROLLBACK 1ST HALF 2018 (DIRECT DEPOSIT)
					<b>\$163,841.96</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:28 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourn out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of

roll, Mr. VanDeGrift "YEA" and Mr. Jones "YEA" the Board returned to regular session at 9:06 a.m.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for June 10, 2019 at 7:00 P.M.

Signed: \_\_\_\_\_ President

Attest: \_\_\_\_\_ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 19-05-07

Date of Resolution: May 28, 2019

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams. moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 28<sup>th</sup> day of May, 2019.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda Childers

TITLE: Chief Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 19-05-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**2019 Warren County Engineer's Annual Resurfacing  
Project with John R. Jurgensen**

**WHEREAS**, Turtlecreek Township desires an agreement to participate in the 2019 Resurfacing Project through the Warren County Engineer's Office; and

**WHEREAS**, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

**WHEREAS**, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2019 Resurfacing Project for the 2019 construction season; and

**WHEREAS**, the bid for the resurfacing project has been received and John R. Jurgensen's bid was \$399,508.90 for the annual resurfacing and the Warren County Engineer's office accepted the bid; now

**THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township to paid to John R Jurgensen company the amount of \$399,508.90 for the 2019 annual resurfacing project for Turtlecreek Township,

Mr. Jones moved for adoption of the foregoing resolution, begin seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 28<sup>th</sup> day of May, 2019.

Turtlecreek Township

\_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-05-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Road Department has a need to purchase a post puller; and

**WHEREAS**, the price for the post puller is \$445.00 from Kleem; and

**WHEREAS**, the source of the funds will be the Road Department Fund (2031-330-430-0000 Small Tools and Minor Equipment).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the post puller.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 28<sup>th</sup> day of May, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

END OF MINUTES.